



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR


J. ERIC BOYETTE
SECRETARY

**IMPORTANT INFORMATION
PLEASE READ**

TO PREQUALIFIED BIDDERS AND PURCHASE ORDER PRIMES:

The requirements for bidding on NCDOT construction projects are changing. The current requirement to purchase plans or a proposal to be eligible to bid will be replaced by a requirement to register for the *Interested Parties List*. This change will be effective for any Central or Division letting June 1, 2022 and later.

For any letting June 1, 2022 and later:



Contractors bidding on NCDOT contracts must sign up for the *Interested Parties List* for each project they intend to submit bids on. As part of this new requirement, Contractors must sign up for the *Interested Parties List* no later than one business day prior to the Letting Date.

The purchase of plans or proposals will no longer be required to bid on NCDOT Central Let projects and will be replaced by the new requirement above to sign up for the *Interested Parties List*. Plans will continue to be available for purchase, however anyone who purchases plans shall still sign up for the *Interested Parties List* to be eligible to bid.

A one-page quick guide follows this letter and the quick guide a more detailed walkthrough on signing up for the *Interested Parties List* can be found on the Central and Division Letting Resources pages at the links below:


<https://connect.ncdot.gov/letting/Pages/Central.aspx>

<https://connect.ncdot.gov/letting/Pages/Division-Letting-Resources.aspx>

The links and functionality described in the guides will be available on our website in the near future. For more information or assistance with this new process please submit any questions to InterestedPartiesHelp@ncdot.gov.

For additional assistance with general bidding related questions please email AWPhelp@ncdot.gov.

Ronald E. Davenport, Jr., PE
State Contract Officer

DocuSigned by:

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Interested Parties List

To **register to bid on an upcoming NCDOT construction contract**, or to register in general to be notified about updates for selected upcoming contracts to be let, add your firm to the Interested Parties list for each contract in which you are interested. Interested parties will be informed by mail whenever there are addenda or other changes to the planned letting.

*You are no longer required to be a Plan Holder to bid for any lettings occurring June 1, 2022, or later; however, a Prime Contractor who plans to bid on a Central or Division contract **must register** through the Interested Parties List. Subcontractors are not required to register but can do so to show their interest and receive updated information.*

Interested parties and authorized bidders MUST sign up at least one full business day prior to the let date.

To Register:

1. Navigate to the details page for the selected contract. Press **Interested Parties for this letting** or go directly to the overall [Interested Parties list](#)
2. Press **Add Firm** and find your firm using the Search box. Select your firm name and press **Next**
3. Complete the contact information for the person to be notified of changes and press **Next**
4. Review the list of upcoming Central and Division contracts and select the upcoming contract(s) in which you are interested and press **Next**.
There is no need to register again for contracts for which you have previously registered.
5. The confirmation page will summarize your entered information. Press **Submit**.
6. A confirmation email will be sent to the provided address. Within one hour, the firm will appear on the publicly viewable Interested Parties list for each of the specified contracts. Allow five business days for NCDOT staff to upload your firm as an authorized bidder in Bid Express.

Email InterestedPartiesHelp@ncdot.gov if you have any problems registering.

REQUIRED BEGINNING JUNE 2022 LETTING

AVAILABLE ON CONNECT LETTING PAGE MID-APRIL 2022



NORTH CAROLINA Department of Transportation



Interested Parties and Authorized Bidders

Ellen Dickson

March 2022

Please Note: the examples shown in this presentation are from Testing / Quality Control sites and are for demonstration and teaching purposes only.

What is the Interested Parties List ?

The place where construction contractors register to be able to bid

External firms can sign up to be informed about let date changes & addenda

Subcontractors can publicly indicate an interest in a contract

NOTE: Beginning with lettings starting June 2022 registration is now **REQUIRED** to be able to bid on a project...for both central and division contracts. It is no longer required to be a plan holder.

https://connect.ncdot.gov/

Connect NCDOT
BUSINESS PARTNER RESOURCES

Home Help Team Sites Site Map

Doing Business Bidding & Letting Projects Resources Local Governments

Search...

Connect NCDOT Home
Bringing Business and Government together with online collaboration.

Browse All Sections

- Doing Business**
How to work with the North Carolina Department of Transportation.
- Bidding & Letting**
Bidding and letting information for Central, Division, Design/Build and Bridge & Culvert Lets.
- Projects**
For businesses working on NCDOT Projects and Contracts.
- Resources**
Data and documents needed to work with the NCDOT.
- Local Governments**
Municipalities, local government agencies and other non-

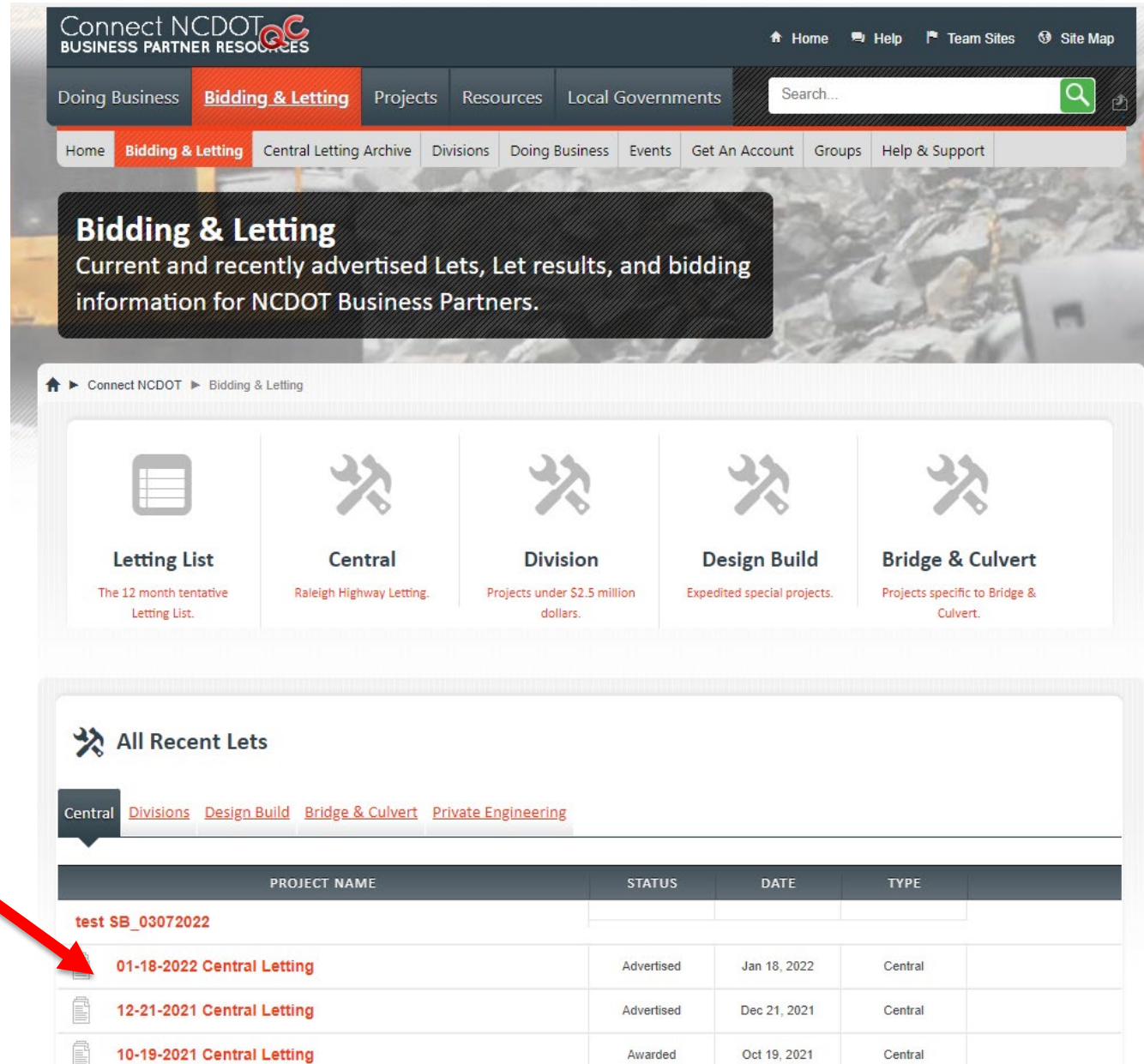
More Site Content

- Manuals**
Important guides and handbooks from NCDOT.
- Maps**
County, statewide and project-specific maps.
- Training**
Certifications, course descriptions and online classes.
- Groups & Committees**
Private and public organizations working with NCDOT.
- Events**
Upcoming meetings, conferences, and gatherings.
- Contenido en Espanol**

Ronald(Ron) D Allen

Clicking this link takes you to the Bidding & Letting page

If there are one or more projects you are interested in either as an Interested Party or as an Authorized Bidder, select any letting month. You will have the opportunity to choose multiple projects across multiple letting dates.



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Bidding & Letting


Current and recently advertised Lets, Let results, and bidding information for NCDOT Business Partners.


Connect NCDOT > Bidding & Letting

**Letting List**
The 12 month tentative Letting List.

**Central**
Raleigh Highway Letting.




**Division**
Projects under \$2.5 million dollars.

**Design Build**
Expedited special projects.

**Bridge & Culvert**
Projects specific to Bridge & Culvert.

All Recent Lets

Central Divisions Design Build Bridge & Culvert Private Engineering

PROJECT NAME	STATUS	DATE	TYPE
test SB_03072022			
 01-18-2022 Central Letting	Advertised	Jan 18, 2022	Central
 12-21-2021 Central Letting	Advertised	Dec 21, 2021	Central
 10-19-2021 Central Letting	Awarded	Oct 19, 2021	Central

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January 18, 2022 Central Letting Details

Next, you see this blue icon display.....select it

Connect NCDOT > Bidding & Letting > Central Letting Details

Document List

01-18-2022 Central Letting	Advertised	Jan 18, 2022	Central
INVITATION TO BID			
test letting			

Interested Parties for this Letting

Get Started

Invitation to Bid.docx

More Information

- Plans & Proposals
- Addendums
- Order Letting Plans
Plan order form & contact information.
- Plan Holder List
Search list by date or contract number.
- Expedite Information
Instructions and software download for Expedite (electronic bidding).
- Digital Files
Downloadable files provided for your convenience.
- Understanding Digital Files Delivered
- Interested Parties List
Interested Parties List for NCDOT lettings

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BUSINESS PARTNER RESOURCES

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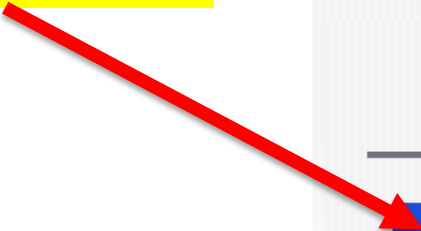
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Interested Parties Details

Select "Add firm"



[Home](#)

[Connect NCDOT](#) [Bidding & Letting](#) [Interested Parties Details](#)

Interested Parties

Add firm

Contract

Search...

☐ Show only authorized bidders

No items matched these parameters!

Contract	Letting	Firm Name	Firm City / State	HiCAMS	Contact Name	Contact Email	Business Type	Contractor Type	Authorized Bidder
----------	---------	-----------	-------------------	--------	--------------	---------------	---------------	-----------------	-------------------

[<<](#) [<](#) Showing 1 of 0 [>](#) [>>](#)

Next...You should see this
Search tool to find your
company name

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Business Information

Use the search box below to find your business information.

search for business...

Search

Type in part, or all, of
the company name
and tag "Search"



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Close

Business Information

Use the search box below to find your business information.

Search

- Name:

BARNHILL CONTRACTING CO
- Address:

PO Box 7948 ROCKY MOUNT
- HICAMS Number:

3516
- Name:

HENDRIX-BARNHILL CO INC
- Address:

PO Box 1904 GREENVILLE
- HICAMS Number:

3681
- Name:

KIMBERLY D. BARNHILL
- Address:

5475 SHAW HWY ROCKY POINT
- HICAMS Number:

6796
- Name:

THE LANE-BARNHILL JOINT VENTURE
- Address:

90 FIELDSTONE COURT CHESHIRE
- HICAMS Number:

12348

Select the company name

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Close

Business Information

Use the search box below to find your business information.

barnhill

Search

Name: BARNHILL CONTRACTING CO

Address: PO Box 7948 ROCKY MOUNT

HICAMS Number: 3516

Name: HENDRIX-BARNHILL CO INC

Address: PO Box 1904 GREENVILLE

HICAMS Number: 3681

Name: KIMBERLY D. BARNHILL

Address: 5475 SHAW HWY ROCKY POINT

HICAMS Number: 6796

Name: THE LANE-BARNHILL JOINT VENTURE

Address: 90 FIELDSTONE COURT CHESHIRE

HICAMS Number: 12348

Verify the company
name and address
and tag "Next"

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Close

Business Information

Use the search box below to find your business information.

Search

BARNHILL CONTRACTING CO

HiCAMS #:3516

Address:PO Box 7948 ROCKY MOUNT

NC, 27804 US

Next

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Contact Information

To register with NCDOT as a bidder or as an interested party for one or more upcoming contracts, provide your contact information below, then press Next.

Contact Name *

Ellen Dickson

Email *

ehdickson@ncdot.gov

Phone Number (optional)

(000)000-0000

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Next

This next screen will require you to add the name and e-mail address of the point of contact

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Contact Information

To register with NCDOT as a bidder or as an interested party for one or more upcoming contracts, provide your contact information below, then press Next.

Contact Name *

Ellen Dickson

Email *

ehdickson@ncdot.gov

Phone Number (optional)

(000)000-0000

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After completing this information click "Next"

This screen will allow you to select one or more contracts in upcoming letting dates.

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Contracts

Use the list of upcoming lettings to select the contracts you are interested in.

Central Letting 3/15/2022

☐ C204850 (Bidder) SAMPSON BR-0121

☐ C204875 (Bidder) SAMPSON BR-0121

Central Letting 4/19/2022

☐ C204801 (Bidder) SAMPSON BR-0121

☐ C204811 (Bidder) SAMPSON BR-0121

☐ C204821 (Bidder) SAMPSON BR-0121

☐ C204831 (Bidder) SAMPSON BR-0121

☐ C204841 (Bidder) SAMPSON BR-0121

Division 5 Letting 9/8/2022

☐ DE10351 (Bidder) 2021CPT01.06.10581.1 MARTIN TIP-011521

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Make your selections

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Contracts

Use the list of upcoming lettings to select the contracts you are interested in.

Central Letting 3/15/2022

☒ C204850 (Bidder) SAMPSON BR-0121

☐ C204875 (Bidder) SAMPSON BR-0121

Central Letting 4/19/2022

☒ C204801 (Bidder) SAMPSON BR-0121

☒ C204811 (Bidder) SAMPSON BR-0121

☒ C204821 (Bidder) SAMPSON BR-0121

☐ C204831 (Bidder) SAMPSON BR-0121

☐ C204841 (Bidder) SAMPSON BR-0121

Division 5 Letting 9/8/2022

☒ DE10351 (Bidder) 2021CPT01.06.10581.1 MARTIN TIP-011521

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Contracts

Use the list of upcoming lettings to select the contracts you are interested in.

Central Letting 3/15/2022

☒ C204850 (Bidder) SAMPSON BR-0121

☐ C204875 (Bidder) SAMPSON BR-0121

Central Letting 4/19/2022

☒ C204801 (Bidder) SAMPSON BR-0121

☒ C204811 (Bidder) SAMPSON BR-0121

☒ C204821 (Bidder) SAMPSON BR-0121

☐ C204831 (Bidder) SAMPSON BR-0121

☐ C204841 (Bidder) SAMPSON BR-0121

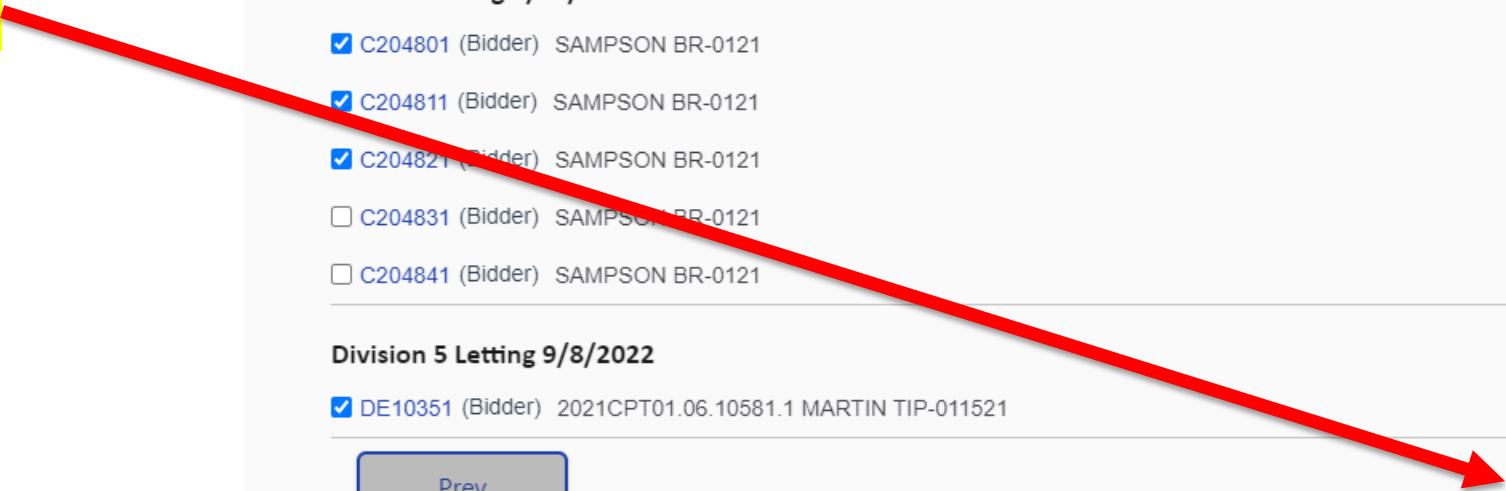
Division 5 Letting 9/8/2022

☒ DE10351 (Bidder) 2021CPT01.06.10581.1 MARTIN TIP-011521

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Tag "Next"



Confirm your
selection



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Confirm

Confirm the information below or go back through the form and edit the information as necessary.

BARNHILL CONTRACTING CO

HiCAMS id: 3516

Point of contact: Ellen Dickson

Email: ehdickson@ncdot.gov

Contracts:

Contract: C204850 Letting: L220315 Authorized bidder true

Contract: C204801 Letting: L220419 Authorized bidder true

Contract: C204811 Letting: L220419 Authorized bidder true

Contract: C204821 Letting: L220419 Authorized bidder true

Contract: DE10351 Letting: L210330E Authorized bidder true

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Submit

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Confirm

Confirm the information below or go back through the form and edit the information as necessary.

BARNHILL CONTRACTING CO

HiCAMS id: 3516

Point of contact: Ellen Dickson

Email: ehdickson@ncdot.gov

Contracts:

- Contract: C204850 Letting: L220315 Authorized bidder true
- Contract: C204801 Letting: L220419 Authorized bidder true
- Contract: C204811 Letting: L220419 Authorized bidder true
- Contract: C204821 Letting: L220419 Authorized bidder true
- Contract: DE10351 Letting: L210330E Authorized bidder true

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Submit

Tag "Submit"

DONE !!

Thank You

You and your firm have been registered as an Interested Party for the selected upcoming contracts. You have been sent a confirmation email indicating for which upcoming contracts you are now listed as an Interested party and if applicable, as an Authorized bidder. Note that you must be listed as an authorized bidder for a contract in order to submit a bid.

If any information changes with regards to these lettings, such as addenda being issued for them, you will be contacted at the email address you provided.

If you do not receive the confirmation email or if you feel the information it contains is incorrect, you may email preconstructionhelp@ncdot.gov for assistance.

All submissions will be reviewed by NCDOT before posting to the Letting web pages.

Close

You should then receive an e-mail confirmation

From: SharePointAdminQC@ncdot.gov <SharePointAdminQC@ncdot.gov>

Sent: Thursday, March 10, 2022 12:47 PM

To: Dickson, Ellen H <ehdickson@ncdot.gov>

Subject: Confirmation from NCDOT: Interested Party registration

Workflow Notification

This email is to confirm your registration as an Interested Party for one or more contracts within NCDOT lettings. **You will be informed by email if there are any addenda or letting date changes for these contracts.**

You registered as:

BARNHILL CONTRACTING CO

ROCKY MOUNT NC

HiCAMS Vendor #

3516

If your firm is shown below as an Authorized Bidder, allow up to one week for BID Express to be updated to accept your bid.

You registered for the following upcoming contracts being let:

Let Date	Div/Central	Contract	Authorized Bidder
3/15/2022	CEN	C204850	true
4/19/2022	CEN	C204801	true
4/19/2022	CEN	C204811	true
4/19/2022	CEN	C204821	true
9/8/2022	D05	DE10351	true

Thanks for your interest in NCDOT lettings.

Regards, NCDOT Letting Administration

Important Notes ...

- This new process is for projects to be let after June 1, 2022.
- *Projects letting between now and May 31, 2022, use current process.*
- Prime Contractors must register using this tool prior to bidding on any contract.
- Subcontractors are not required to register.
- This tool will be available on Connect Site mid-April.

One Final Note ...

Interested Parties and Authorized Bidders must sign up at least one full business day prior to the let date.